
Present:

Board members:

Ray Frey, Board Chair	#81A, Upper Central Little Saskatchewan River, Chair
Dennis Pedersen, Vice-Chair	#82B, Lower Little Saskatchewan River, Chair
Kaye Wolstenholme	#72A, Upper Oak River, Chair
Dave Falkevitch	#72B, Lower Oak River, Chair
John Spaller	#82A, Upper Little Saskatchewan River, Chair
Leonard Macksymchuk	#81A, Upper Central Little Saskatchewan River, Alternate
Larry Cardy	#81B, Lower Central Little Saskatchewan River, Chair
Cindy Murray	Provincial Appointee
Gail Bridgeman	#82B, Lower Little Saskatchewan River

Colleen Cuvelier, District Manager
Anne Davidson, Financial Administrator
Curt Westwood, Technician
Bobby Bennett, Watershed Planner

Absent: Don Huisman, #81A, Upper Central Little Saskatchewan River, Vice-Chair

Chair Ray Frey called the meeting to order at 7:30 p.m.

ADOPTION OF AGENDA

#29/17: C. Murray – D. Pedersen

That the agenda be adopted as presented.

Carried.

ADOPTION OF MINUTES

#30/17: K. Wolstenholme - L. Macksymchuk

That the minutes of the regular Board meeting held March 1st, 2017 and the annual program meeting held March 16th, 2017 be adopted as circulated.

Carried.

ARISING FROM THE MINUTES

1. **Photocopier lease** – The board reviewed purchasing the old photocopier vs. leasing a new photocopier.

#31/17: C. Murray – L. Cardy

Whereas the lease for the current photocopier expires at the end of April;

Therefore, the LSRCD Board accepts the quote from Office Innovations to lease a Ricoh Aficio MP2554 photocopier for \$114.00 a month and \$0.0130 a copy for a period of 5 years. It includes full service, maintenance, parts, labour, toner and developer, removal and disposal of present photocopier.

Carried.

2. **E-Transfers** – Administrator contacted our Auditor and the Credit Union regarding etransfers.

#32/17: D. Pedersen – C. Murray

The Board agreed the etransfers will not be used for vendor payments and utility payments will be set up as pre-authorized payments instead of on-line payments. Payroll direct deposit will continue as is.

Carried.

ARISING FROM THE MINUTES (cont'd):

3. **Summer Student** – Summer Student, Tayler Fleming, has been hired for the summer at \$14.50 plus 4% vacation pay. She will start work after May 1st.
4. **Permanent Seasonal employee** – The Board discussed employing a permanent seasonal Technician.

#33/17: C. Murray – D. Falkevitch

That the Board agrees to hire Venissa Jankowitz as a permanent seasonal technician to begin at the beginning of June to the end of September with possible extension for 2017/2018 at a rate of \$16.50/hr. plus 4% vacation pay. The job would be available the following summers for 17 to 26 weeks. A job description for the seasonal employee will be drafted.

Carried.

5. **AHCD Water Festival** – The water festival has been postponed until May 13th at the Shoppers Mall in Brandon. Colleen, Curt and possibly Ray will attend.

FINANCIAL

1. **Financial Statement** for March 2017 was presented and reviewed by the Board.

#34/17: J. Spaller – L. Cardy

That the Financial Statement for March 2017 be accepted as presented. That the Board authorizes the expenditures recorded from March 7th to April 7th, inclusive, in the amount of \$31,154.18 be paid.

Carried.

2. **2016/2017 year-end projections** – The Administrator reported a small surplus will be realized at year-end.
3. **2017/2018 Interim Budget.** – The board reviewed the 2017/2018 interim budget prepared.

#35/17: C. Murray – D. Falkevitch

That the interim 2017/2018 LSRCD budget in the amount of \$470,681.27 be accepted and submitted to Watershed Planning and Programs.

Carried.

4. **Financial Statements for 2016/2017** – Sensus will be at the office on April 25th to prepare for the Financial Statements.

NEW BUSINESS

1. **Community & Regional Planning** – Applications for Subdivision on SW 10-11-20W (Bridges Bros. Holding Ltd.); SW 11-19-19W (Moyer) were reviewed and letters of response with comments will be forwarded.
2. **Westman Safety Conference** – will be held in Brandon on April 11th & 12th.

#36/17: C. Murray – L. Macksymchuk

That the Board authorizes the Technician to attend the Westman Safety Conference on April 11th and 12th in Brandon with all expenses paid by the District.

Carried.

3. **GIS HUB** – West Central Regional Meeting was held on March 16th. The summary notes to explore options for a GIS based data hub with members of the UARCD and other interested parties. LSRCD was asked to appoint a delegate to sit on a working committee. Colleen will attend.
4. **MCDA logos** – The board was requested to submit their preference of logo for a universal logo for all CDs and the MCDA. The board discussed the universal logo and the three leaf logo was the preference however several members were concerned with losing the District's identity with a universal logo. The board also expressed concerns regarding the funds expended obtaining the logo samples.
5. **Vanguard Credit Union** – Annual General Meeting to be held on April 18th at Oak River.

NEW BUSINESS (cont'd):

6. **Administrator's Meeting** – to be held May 30th to June 1st at Hecla.

#37/17: K. Wolstenholme – C. Murray

That the Board authorizes the Administrator to attend the Administrators' meeting on May 30th to June 1st in Hecla with all expenses paid by the District.

Carried.

7. **Lake Winnipeg Foundation** – The District received an invitation to attend the Annual General Meeting in Winnipeg on April 26th.
8. **MCDA** – Following up from the Water Retention 101 workshop that took place in the spring of 2016, a series of webinars will be held. The first in the series will be held on April 25th. LSRCD will attend the webinar at UARCD as the Auditors will be at LSRCD office.

#38/17: C. Murray – L. Macksymchuk

That the board authorizes the District Manager and Technician to attend the Erosion Control webinar on April 25th with expenses paid by the District.

Carried.

9. **Rivers Wetland Centre of Excellence** – The Open House of the Rivers Train Station will be held on June 9th and the District has been invited to attend the planting of a Red Maple tree which will be planted at the Rivers Wetland Centre of Excellence. Colleen will attend and Ray, Dennis & Cindy were also interested in attending.

PROJECTS & PROGRAMS

1. **Lawford Dam repair** – Ray and Colleen had met with the landowner. The board discussed the conflict. A letter and invoices with interest will be forwarded to the landowner.
2. **ALUS** – The Terms of Reference were reviewed.

#39/17: D. Pedersen – C. Murray

That the Board accepts the ALUS PAC Terms of Reference.

Carried.

#40/17: K. Wolstenholme – C. Murray

That the Board accepts the amended Memorandum of Understanding.

Carried.

REPORTS - CHAIR – attended Tile Drainage workshop in Dauphin, municipal visit to RM of Whitehead.

MANAGER – reviewed and filed with the minutes.

ADMINISTRATOR – reviewed and filed with the minutes.

TECHNICIAN – reviewed and filed with the minutes.

MCDA – reported on April 4th board meeting, Conference will be held Dec. 11th – 13th, same layout, maybe Winnipeg next year, Syngenta agreement signed, ARBI report from Heather Dalglish, MHHC report from Curtis Hullick, Provincial update from Erin Dunbar reported ALUS consultations, CD Act legislation, CD expansion.

PROVINCIAL CONSERVATION PROGRAM – March and April reports reviewed by Bobby.

CORRESPONDENCE

1. Community & Regional Planning – Applications for Subdivision on SW 10-11-20W (Bridges Bros. Holding Ltd.); SW 11-19-19W (Moyer); *Under New Business*. Conditional approval on SE8-19-21 (7157887 Manitoba Ltd.); Road Closing for Riverdale Municipality. *Noted*.
2. Manitoba Habitat Heritage Corporation – Notice of Intent to File a Caveat on NW 1-16-21W (Zahaiko). *Noted*.

CORRESPONDENCE (cont'd):

3. Census statistics. *Noted.*
4. CWRA – Webinar Series. *Noted.*
5. Municipal Employee Benefits Program – hired Coughlin & Associates Ltd. as their Third Party Administrator; Disability rate change to 1.7% as of July 1st. *Noted.*
6. Hamiota Municipality – GIS HUB. *Under New Business.*
7. Westman Safety Conference – April 11th & 12th, Brandon. *Under New Business.*
8. Watershed Planning & Programs, Kristen Hayward – Organizational changes at Manitoba Sustainable Development. *Noted.*
9. Thomson Forage & Grass Seeds – additional products, 2017 Spring Seed list. *Noted.*
10. BellMTS – change of company name. *Noted.*
11. SSCA – bus trip & private tour of Brown’s ranch, July 18th & 20th, Bismarck, ND. *Noted.*
12. Lake Winnipeg Foundation – invitation to attend Annual General Meeting, April 26th. *Under New Business.*
13. Rivers Wetland Center of Excellence – Open House of Rivers Train Station, June 9th. *Under New Business.*
14. Watershed Planning & Programs, Bobby Bennett, Watershed Planner – March and April Provincial CD update. *Under Reports.*
15. Manitoba Conservation Districts Association – “Save the Date”, June 20 – 22nd, ARBI & MFGA tour and workshop; Manitoba Sustainable Energy Assoc. – ManSEA Conference & AGM, Portage la Prairie, April 5th; MB Beef Producers Carbon Pricing Policy; *Noted.* Logo for all CDs; *Under New Business.* Minutes of expanded executive meeting held March 7th; *Noted.* Next series of webinars on Water Retention 101 workshop. *Under New Business.*
16. Assiniboine Hills Conservation District – minutes of meeting held March 28th; Assiniboine Water Quality Fund grant approved for \$13,125.; *Noted.* Water Festival postponed until May 13th. *Under Arising From the Minutes.*
17. Intermountain Conservation District – 2017 Annual Banquet, April 20th. *Noted.*
18. West Interlake Watershed Conservation District – minutes of meeting held February 16th. *Noted.*
19. West Souris River Conservation District – 2017 Annual Banquet, April 25th. *Noted.*
20. Whitemud Watershed Conservation District – minutes of meeting held March 16th. *Noted.*

ADJOURNMENT**#41/17: L. Macksymchuk**

That the meeting now be adjourned to meet again on **Wednesday, May 3rd, 2017 at 7:30 p.m.** or at the Call of the Chair. SD#72B and the council of the Riverdale Municipality invited to attend.

Carried.

TIME: 10:12 p.m.

Ray Frey, Board Chair

Anne Davidson, Financial Administrator